



Diploma in Funeral Arranging and Administration (DIP.FAA) LESSON PLAN

MODULE 4. Arranging the Funeral

Unit 12. Arranging the Funeral for a Child and Baby.	
Purpose and Aim of the Unit:	The purpose of the unit is to develop learners' understanding of the legal definitions relevant to the death of a baby / child; the use of appropriate documentation and the implications of arranging the funeral of a child/baby.
Learning Outcomes:	By the end of the session, the learner will;
4.12.1	Know the different types of legal definitions appropriate to baby deaths.
4.12.2	Know the legal requirements for a child's/baby's funeral.
4.12.3	Understand the factors to consider when removing a deceased child/baby.
4.12.4	Know the additional considerations for a child's/baby's funeral.
4.12.5	Understand the purpose of documentation for a child's/baby's funeral
4.12.6	Understand the importance of offering and responding to bereaved parents' choices.
4.12.7	Understand the importance of assisting the client with aftercare following the death of a child/baby



This unit affords opportunities for learners to provide evidence of development and achievement of the following skills and competencies:

Building Relationships	Technical Knowledge
Equality and Diversity	Legislative Knowledge
Communication – Oral and Written	Client Care
Attention to Detail	



MODULE 4: Introduction to Funeral Arranging and Administration

UNIT 12: Arranging the Funeral for a Child and Baby.

Approximate Session Time: 3hrs			
Timing	Learning Activity (Tutor & Learners)	Resources	Assessment Method
0 – 10mins	1) Introduction, Housekeeping & Register 2) Recap learning from previous workshop 3) Refer to aims & objectives of the Unit 4) Refer to student learning materials 5) Describe the activities planned for the session	PowerPoint Laptop/Projector Student Learning Materials Student Register	Not Applicable
11 – 30mins	Introduction of the topic by tutor facilitated question and answer where student experience and knowledge should be ascertained.. Definitions to be covered include: Foetal remains, still-birth, Live birth, perinatal, neonatal, postnatal. Tutor to give correct definitions if they are not brought out in discussion.	Student Learning Materials	Learning Outcome 1 Not Applicable



Timing	Learning Activity (Tutor & Learners)	Resources	Assessment Method
31- 65mins	<p>Legal Requirements.</p> <p>Registration and documentation – Exercise to complete hand-out with gaps about forms to be submitted to the crematorium/burial authority.</p> <p>Tutor to explain the necessary forms, Statutory and non-statutory that may be required (refer to learning materials). Remember, documentation for the disposal of a stillborn child is different.</p>	<p>Pre-prepared hand-out with gaps for exercise.</p> <p>Discussion</p>	<p>Formative assessment by way of exercise result.</p> <p>Learning Outcomes 2 &5.</p>
66 –85 mins	<p>Removal of a deceased child/baby</p> <p>What factors must be considered?</p> <p>Funeral Arrangers / Funeral Directors should ensure the removal team treat the removal of a baby or a child with extreme sensitivity, including the child’s parents.</p> <p>Always Refer to the Child / Baby by name – this is just as important after death.</p> <p>Consider removal from a Hospice, who else might be involved?</p> <p>Group discussion Tutor to clear up ambiguities and points in question.</p>	<p>Flip Chart/Board work for answers.</p> <p>Learning materials</p> <p>Flip Chart / White Board</p>	<p>Formative assessment through questioning</p> <p>Learning Outcome 3</p>



Timing	Learning Activity (Tutor & Learners)	Resources	Assessment Method
86 – 100 mins	<p>Additional Considerations for a child's/baby's funeral</p> <p>Get students to list the additional considerations, these should include;</p> <p>Religious Beliefs Parents rights.</p> <p>(Remember, Parents have a right to arrange a private funeral whether it be burial or cremation, however, if cremation of a baby or young child is intended they must be advised that there may be no cremated remains.)</p>	Discussion	<p>Learning Outcome 4</p> <p>Discussion and questioning</p>
Break			
111 -140 mins	<p>Understand the importance of offering and responding to bereaved parents choices.</p> <p>Ask the students to reflect back to Module 1 Unit , “Understanding Bereavement and Grief “, and put what they have learned into the context of losing a baby or a child.</p>	<p>Flipchart Paper & Pens</p> <p>Moodle Learning Materials</p>	<p>Learning Outcome 6</p>



Timing	Learning Activity (Tutor & Learners)	Resources	Assessment Method
	<p>Consider the effects on a parent both;</p> <p>Psychologically,</p> <p>Physically,</p> <p>Preparation and Involvement of the Parents is crucial, ask students for their own experiences in this area.</p> <p>What choices can be offered to ensure Sensitive Personalisation for the parents? Tutor led discussion.</p>	<p>Student learning materials</p>	<p>Discussion and questioning</p>
141 – 170mins	<p>Understand the importance of assisting the client with aftercare following the death of a child/baby.</p> <p>There are a number of organisations that are able to offer support following the death of a child/baby,</p> <p>Using either pre-prepared cards of internet research, students to present details of the below organisations and what they can offer;</p> <p>The Child Bereavement Trust,</p>	<p>Learning materials and/or Internet</p>	<p>Learning Outcome 7</p>



	Winston's Wish, The Stillbirth and Neonatal Death Society, Antenatal Results and Choices (formerly SATFA), Foundation for the Study of Infant Deaths, The Miscarriage Association,		
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Deviations from the plan:	Issues Arising/To Do:
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Assessment Criteria

4.12.1	Describe the legal requirements for arranging a child's/baby's funeral.
4.12.2	Describe the procedures for arranging a child's/baby's funeral.
4.12.3	Describe the legal definitions of different types of baby deaths.
4.12.4a	Identify the relevant documentation for a child's/baby's funeral.
4.12.4b	Explain the purpose of each document identified in 4.1.
4.12.5a	Describe the importance of offering choices to bereaved parents regarding the care and presentation of their child/baby.
4.12.5b	Describe the importance of responding appropriately to the choices made by bereaved parents.
4.12.6	Describe the factors to consider when removing a deceased child/baby from: a) a children's hospice; b) a private address; c) a hospital.
4.12.7a	Explain the importance of client aftercare following the death of a child/baby.
4.12.7b	Identify specialist organisations that support bereaved parents.