



Diploma in Funeral Arranging and Administration (DIP.FAA) LESSON PLAN

MODULE 3. Legislation (Country specific to learner)

Unit 9. Human Burial: Law and Practice.	
Purpose and Aim of the Unit:	The purpose of the unit is to develop learners' knowledge and understanding of the process, procedures and documentation involved in carrying out a human burial. .
Learning Outcomes:	By the end of the session, the learner will;
3.9.1	Know about different types of burial grounds.
3.9.2	Know the denominational options for burial.
3.9.3	Know the regulations relating to burial.
3.9.4	Know the burial rights of parishioners..
3.9.5	Understand the types of graves/lairs available.
3.9.6	Understand the rights associated with graves/lairs.



3.9.7	Understand the specific use of all burial-related documentation
3.9.8	Understand potential problems associated with memorialisation.
3.9.9	Understand the fee structure associated with burial and memorialisation.
3.9.10	Understand the process of a cemetery/ churchyard burial.
3.9.11	Know the procedures for the burial/ interment of cremated remains.

As there are only minor differences in burial practices between the three countries, the material in this Moodle page covers England, Northern Ireland and Scotland. Where differences exist these are indicated. Please note that in Scotland graves are termed 'lair's'.

This unit affords opportunities for learners to provide evidence of development and achievement of the following skills and competencies:

Communication – Oral and Written	Technical Knowledge
Equality and Diversity	Legislative Knowledge
Attention to Detail	Client Care
Handling Conflict	



MODULE 3: Introduction to Funeral Arranging and Administration

UNIT 9: Human Burial: Law and Practice.

Approximate Session Time: 3hrs			
Timing	Learning Activity (Tutor & Learners)	Resources	Assessment Method
0 – 10mins	1) Introduction, Housekeeping & Register 2) Recap learning from previous workshop 3) Refer to aims & objectives of the Unit 4) Refer to student learning materials 5) Describe the activities planned for the session	PowerPoint Laptop/Projector Student Learning Materials Student Register	Not Applicable
11 – 20mins	Types of Burial Ground Students to identify types of burial ground (ask for ideas – show on screen). Churchyards / cemeteries / private land / woodland and faith-based	Projector or flipchart to confirm Student Learning Materials	Learning Outcome 1 Not Applicable



Timing	Learning Activity (Tutor & Learners)	Resources	Assessment Method
21- 35mins	<p>Denominational Options</p> <p>Facilitated discussion regarding denominational options for burial and Memorialisation – expand on how they vary.</p>	Discussion	<p>Formative assessment by way of discussion</p> <p>Learning Outcome 2.</p>
36 –65 mins	<p>Legislation</p> <p>Presentation and Discussion to cover:</p> <p>Legislation pertaining to Burial (Births & Deaths Reg. Acts 1926 & 1953, Local Govt. Act 1972 and Local Authorities Cemetery Order 1977).</p> <p>Incl. Exclusive Rights of Burial</p>	<p>PowerPoint slides</p> <p>Student Learning Materials</p> <p>Learning materials</p> <p>Flip Chart / White Board</p>	<p>Formative assessment through questioning</p> <p>Learning Outcomes 3 & 4</p>



66 – 85 mins	<p>Types of Grave/Lair</p> <p>Split into Groups:</p> <p>Objective to identify the Types of grave/lair and the considerations to make for each: (field ideas first)</p> <p>Ensure the following are adequately discussed:- Lawn Full / Bricked / Vaults / Mausolea</p>	Include pictures in presentation	<p>Learning Outcome 5.</p> <p>Assessment by observation and through assessment of exercise.</p>
85 -95mins	<p>Purchased v Unpurchased Graves</p> <p>Tutor to explore any prior knowledge or understanding and then explain the rights of purchased and unpurchased graves/lairs; including reopening and ownership</p>	Student Learning materials	<p>Learning Outcome 6.</p>



Timing	Learning Activity (Tutor & Learners)	Resources	Assessment Method
Comfort Break			
85 - 110 mins	<p>Documentation</p> <p>Documentation for Burial</p> <p>Group exercise – students to identify the documentation required for Burial and the priority sequence / order.</p> <p>Tutor to clear any ambiguities or points in question.</p>	<p>Flipchart Paper & Pens</p> <p>Student Learning Materials</p> <p>Group Flipchart/s – flow chart of sequence</p>	Learning Outcome 7
111 – 120 mins	<p>Memorials:</p> <p>Brief summary of dos and don'ts.</p> <p>Again break down into general principles for : churchyards / lawn sections / general sections</p> <p>Discuss problems associated with Memorialisation.</p> <p>Include outline of procedure for Diocesan Faculties</p>	<p>Learning materials</p>	Learning Outcome 8



Timing	Learning Activity (Tutor & Learners)	Resources	Assessment Method
121-130	<p>Fee Structure</p> <p>Fees and Options Facilitated discussion regarding the Fee structures for Burial and Memorialisation – expand on how they vary. Include denominational options</p>	Student learning material	Learning Outcome 9
131-165	<p>Procedures in Churchyards</p> <p>Exercise;</p> <p>Students to discuss and agree procedures in; churchyards, cemeteries, private locations, including burial / interment of cremated remains. Ensure the pitfalls are identified, and students think through the considerations they should make.</p> <p>Tutor to explain any ambiguities or points in question</p>	<p>Student learning material</p> <p>Specimen forms including. Notices of Interment / Digging tickets</p> <p>Labels and postcards for assessment exercise and blank flowcharts</p>	Learning Outcomes 10 & 11
166-180 mins	Session Re-cap and proof of learning		



Deviations from the plan:	Issues Arising/To Do:
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ASSESSMENT CRITERIA Module 3 Unit 9

The learner can:

3.9.1a	Distinguish between the following: a) churchyards;
3.9.1b	b) cemeteries;
3.9.1c	c) privately owned grounds;
3.9.1d	d) woodland burial grounds;
3.9.1e	e) burial at sea
3.9.1f	f) other religious burial grounds
3.9.2	Identify the denominational options for burial
3.9.3	Outline the regulations governing burials in one of the following; a) England and Wales; b) Scotland; c) Northern Ireland
3.9.4	Explain the rights of burial for parishioners in one of the following: a) England and Wales; b) Scotland; c) Northern Ireland.



3.9.5	Identify the types of graves/lairs available in one of the following: a) England and Wales; b) Scotland; c) Northern Ireland.
3.9.6	Differentiate between the rights associated with the following types of graves/lairs: a) a purchased grave/lair; b) an unpurchased grave/lair; c) the reopening and ownership of a grave/lair.
3.9.7	Describe the non-statutory and statutory documentation required for burials in one of the following: a) England and Wales; b) Scotland; c) Northern Ireland.
3.9.8a	Describe the potential problems associated with memorialisation.
3.9.8b	Describe the restrictions upon memorialisation
3.9.9	Explain the purpose of the fee structure for: a) burial; b) memorialisation.
3.9.10	Describe the process at: a) a cemetery burial; b) a churchyard burial.
3.9.11	Describe the procedures for the burial/internment of cremated remains.